

# PTSA BYLAWS

## ARTICLE I: NAME

The name of this association is the Parents/Teachers of St. Agnes School, Vermillion, South Dakota.

## ARTICLE II: PURPOSES

The purposes of this association are:

### I. Increased Involvement.

- A. Contact new members of the parish with children.
- B. Public awareness of the academic and spiritual excellence of the school.

### II. Increased communication between teachers and parents.

- A. The organization will be used as a sounding board for new activities and facilities needed in the school.

### III. Fund raising:

- A. To have a central organization for current fund raising projects in order to get more parents involved.
- B. To implement new fund raising projects as needed.

### IV. Social.

- A. To promote general involvement of all parents in this organization.

## ARTICLE III: BASIC POLICIES

The following are the basic policies of this organization:

I. The organization will be the coordination of all fund raising projects regarding St. Agnes School.

II. The association may cooperate with other organizations and agencies concerned with child welfare, but persons representing the association in such matters shall make no commitments that bind the association.

## ARTICLE IV: MEMBERSHIP

I. Every individual who has a child in St. Agnes School is a member of Parents/Teachers of St. Agnes School.

II. Individuals with an interest in the good of St. Agnes School are welcomed and encouraged to become members of P.T.S.A.

III. The association shall have a membership campaign to encourage total involvement each fall during school registration.

IV. All members of the association are encouraged to participate in the business meetings and to serve in any of its elective or appointive positions.

#### ARTICLE V: CORE COMMITTEE

The core committee shall be comprised of four (4) persons who have children currently enrolled in St. Agnes School, one person from the teaching staff and the principal. The principal shall serve as an ex officio member.

##### I. Core committee elections.

A. Core committee members shall serve for terms of two (2) years on a rotational basis. This will ensure only two new members when positions are filled each year.

B. The teacher representative to the core committee shall rotate on an annual basis.

C. Election to the core committee shall be held in the spring with the term beginning on June 1<sup>st</sup>.

##### II. Vacancies.

A. A vacancy occurring in any position shall be filled for the un-expired term by a person elected by a majority vote of the association with notice of such election having been given.

##### III. Duties.

A. To transact necessary business in the intervals between association meetings and other such business as may be referred to it by the association.

B. To create special and standing committees as it necessary.

C. To approve the plans and work of the standing and special committees.

D. To present a report at the regular meetings of the association.

##### IV. Meetings.

A. Regular meetings of the core committee shall be held during the school year with the time to be set by the core committee as needed. Special meeting may be called by any member of the core committee.

#### ARTICLE VI: MEETINGS OF THE ASSOCIATION

I. At least four (4) regular meetings of the association shall be held during the school year. Tentative dates of meetings shall be determined by the core committee at its first yearly meeting and announced at the first regular association meeting of the year.

II. Special meetings of the association may be called by the core committee with two (2) weeks notice having been given.

III. The election meeting shall be held in the month of April.

#### ARTICLE VII: COMMITTEES

I. Any member of the association shall be eligible to serve in appointive positions.

II. Standing Committees.

A. The core committee may create such standing committees as it may deem necessary to promote the objective and carry on the work of the association.

B. The chairperson of each standing committee shall be selected by the core committee.

C. The term of each chairperson shall be one year. Chairpersons may serve consecutive terms if reselected.

D. The chairperson of each standing committee shall present a plan of work to the core committee for approval. No standing committee work shall be undertaken without the approval of the core committee.

E. One core committee member shall be an ex officio member of a designated standing committee.

#### ARTICLE VIII: PARLIAMENTARY AUTHORITY

I. Robert's Rules of Order, Newly Revised shall govern the association in all cases in which they are applicable.

#### ARTICLE IX: AMENDMENTS

I. These bylaws may be amended at any regular meeting of the association by a two-thirds vote of the members present and voting, provided that notice of the proposed amendment shall have been given at least thirty (30) days prior to the meeting at which the amendment is voted upon.

II. A committee may be appointed to submit a revised set of bylaws as a substitute for the existing bylaws only by a majority vote at a meeting of the association or by a majority vote of the core committee. The requirements for the adoption of a revised set of bylaws shall be the same as in the case of an amendment.